CAL 107

SUPPLIERS' QUALITY MANUAL

Baldomero Ventura S.L.U.
Customer-Specific Requirements (CSRs) in addition to IATF 16949:2016

List of changes

Issue	Date	Changes	Done by
1	08/03/2022	Creation	J.Julià
2	21/11/2023	Added 'Sorting Companies' job conditions BVentura Logo update, Links updated	J.Julià
3	28/04/2025	Complete review based on IATF requirement + Specific BVentura requirements.	B.Martínez

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2. Introduction

These Customer-Specific Requirements (CSRs) apply to all suppliers of Baldomero Ventura S.L.U.. Their scope varies depending on the supplier's eligibility for IATF certification:

- **Suppliers eligible for IATF 16949 certification**: Must comply with all requirements established in this CSR.
- **Suppliers not eligible for IATF 16949 certification** (e.g., those not operating in the automotive sector, not manufacturing products, or providing only services): The minimum requirement is certification to ISO 9001:2015, in addition to compliance with Baldomero Ventura S.L.U.'s General Terms and Conditions of Purchase.

In specific cases, following the appropriate risk analysis, partial or full exemption from certain CSR requirements may be granted, or conversely, additional requirements may be imposed. Such decisions will be managed on a case-by-case basis depending on the characteristics and needs of each project.

3. Scope - IATF 16949: 4.3.2

This Supplier Quality Manual is valid for the supply of production materials and aftermarket products to **Baldomero Ventura S.L.U.** and all its subsidiaries, including Ventura Precision Components (hereinafter "BVentura").
It is also valid for services that affect customer requirements, such as **sub-assemblies, sorting, rework, washing, and calibration services**.

Baldomero Ventura S.L.U. provides this document in Spanish and English. **Only the Spanish version of this Quality Manual is a controlled and binding document**.
It applies to **all suppliers throughout the supply chain providing products to Baldomero Ventura S.L.U.**, as well as to customer-directed suppliers (directed buy).

The "product suppliers" include:

- **Raw material suppliers**
- **Second operations suppliers**
- **Surface finishing**
- **Heat treatment processes**
- **Component suppliers**

These suppliers provide products and/or processes that will go through the entire supply chain until the final customer.

4. Context of the Organization - IATF 16949: 4

4.1 Understanding the Organization and its Context

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section.

4.2 Understanding the Needs and Expectations of Interested Parties

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section.

4.3 Determining the Scope of the Quality Management System

4.3.1 *Determining the scope of the quality management system — supplemental*

4.3.2 *Customer specific requirements*

Suppliers shall comply with the applicable Customer Specific Requirements (CSR) for the customers of the Baldomero Ventura S.L.U..
The general requirements of the Baldomero Ventura S.L.U.'s customers are already integrated into this Quality Manual, and their implementation is mandatory for all suppliers. However, there may be additional specific requirements related to particular projects, which will be communicated to the supplier on a case-by-case basis. Their implementation will be subject to a formal agreement between the Baldomero Ventura S.L.U. and the supplier.

4.4 Quality Management System and its Processes

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section.

4.4.1 General Requirements

Type of Activity	Minimum QMS	QMS Goal	Minimum Environmental*
Raw Material	ISO 9001	IATF 16949	ISO 14001
Second Operations	ISO 9001	IATF 16949	ISO 14001
Components	ISO 9001	IATF 16949	ISO 14001
Packaging	ISO 9001	ISO 9001	ISO 14001
Transport	ISO 9001	ISO 9001	ISO 14001
Calibration	ISO/IEC 17025	ISO/IEC 17025	ISO 14001
Tools	ISO 9001	ISO 9001	ISO 14001
Maintenance	ISO 9001	ISO 9001	ISO 14001
Sorting Parts	ISO 9001	ISO 9001	ISO 14001
Waste Manager	ISO 9001	ISO 9001	ISO 14001

(*) **An environmental management system is not mandatory but will be considered during supplier evaluation**.
Certified suppliers must inform Baldomero Ventura S.L.U. about their initial and renewal certifications for all production sites.

4.4.1.1 Conformance of Products and Processes

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section.

4.4.1.2 Product Safety

The Baldomero Ventura S.L.U. requires its suppliers to designate at least one formally trained Product Safety Representative (PSCR), who will be responsible for managing all activities outlined in section 4.4.1.2 of IATF 16949:2016.
The PSCR shall:
✅ Ensure the implementation and compliance with product safety requirements within the supplier's organization.
✅ Train and qualify the individuals responsible for product safety at each of the supplier's production sites.
✅ Ensure traceability and documentation of all activities related to product safety.

5.1 Leadership and Commitment

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section.

5.1.1 General

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section**.**

5.1.1.1 Corporate Responsibility

Suppliers must comply with the guidelines outlined in the **Supplier Code of Conduct**.
Baldomero Ventura S.L.U. requires all suppliers to adhere to ethical business practices, ensuring compliance with labor, environmental, and anti-corruption regulations as specified in the Code of Conduct.

5.1.1.2 Process Effectiveness and Efficiency

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section.

5.1.1.3 Process Owners

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section.

5.2 Policy

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section.

5.2.1 Establishing the Quality Policy

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section.

5.2.2 Communicating the Quality Policy

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section.

5.3 Organizational Roles, Responsibilities, and Authorities

No Baldomero Ventura S.L.U. Customer-Specific Requirement for this section.

5.3.1 *Organizational roles, responsibilities, and authorities — supplemental*

5.3.2 *Responsibility and authority for product requirements and corrective actions*

6 Planning

6.1 Actions to address risks and opportunities

6.1.2.1 *Risk analysis*

6.1.2.2 *Preventive action*

6.1.2.3 *Contingency plans*

- The supplier shall ensure that its contingency plan is accessible to all personnel required to use it, either in full or in the specific section relevant to their responsibilities. The plan must also include or reference the contact information of Baldomero Ventura S.L.U. personnel to be notified in the event of plan activation.
- Any contingency that may result in delivery failures must be reported within a maximum of 24 hours to the supplier's purchasing contact within the Baldomero Ventura S.L.U. organization.
- In the case of an actual disaster (e.g., disruptions in products or services from external suppliers, recurring natural disasters, fires, etc.), Baldomero Ventura S.L.U. must be informed immediately. In such cases, the supplier shall provide Baldomero Ventura S.L.U. with access to its tools and/or replacements in order to minimize the impact on supply continuity.
- The contingency plan must also consider cyberattacks on information technology systems. To address this, the plan shall include a cybersecurity testing program that covers at least:
  • Simulation of a cyberattack
  • Regular monitoring of specific threats
  • Identification of dependencies
  • Prioritization of vulnerabilities
- Cybersecurity testing must be appropriate to the risk level associated with a potential service disruption to the customer.
  Note: Cybersecurity testing may be managed internally by the supplier or subcontracted, as appropriate.
- The effectiveness of the contingency plan must be validated based on the identified risk level. It is not sufficient to validate only low-impact or legally required scenarios; risks with the highest potential impact on supply continuity must be assessed and prioritized.
  Additionally, the plan must be updated and improved based on past

contingencies, to confirm the effectiveness of the established actions and implement improvements if necessary.

6.2 Quality objectives and planning to achieve them

- **6.2.2.1** *Quality objectives and planning to achieve them — supplemental*

- The supplier shall develop and implement a "Zero Defects Strategy," adopting all necessary measures to ensure the elimination of defects in products and processes. This strategy must be integrated into quality planning and reviewed periodically to ensure its effectiveness.
- If quality performance could potentially impact the safety, quality, or delivery of products, the supplier must immediately inform all receiving plants of the Baldomero Ventura S.L.U., as well as other parties involved in the supply chain, in order to coordinate corrective actions and minimize impacts.

6.3 Planning of changes

7 Support

7.1 Resources

7.1.1 General

7.1.2 People

7.1.3 Infrastructure

7.1.3.1 *Plant, facility, and equipment planning*

7.1.4 Environment for the operation of processes

7.1.4.1 *Environment for the operation of processes — supplemental*

7.1.5 Monitoring and measuring resources

7.1.5.1 General

- The supplier shall ensure that the acceptance criteria for measurement systems are clear, documented, and traceable to each measured element.
- To this end, the acceptance criteria must meet the following requirements:

✅ Define the applicable evaluation parameters, which may include precision, repeatability, reproducibility, accuracy, and measurement uncertainty. Not all parameters will be mandatory in every case; applicable ones must be determined and justified based on the measurement equipment, the criticality of the measurement, and the specific product or process requirements.

✅ Be documented in the calibration and control records of the measurement equipment, or in an annexed table, ensuring that the information is accessible and verifiable during audits and conformity assessments.

✅ Have direct traceability to the specifications of the products and processes verified by the measurement equipment, ensuring that the acceptance values are appropriate and representative.

✅ Allow for an objective evaluation of the suitability of the measurement system, ensuring that the defined criteria enable validation of whether the measurement system is fit for use in production.

- These criteria must be reviewed periodically and updated in the event of changes to the product, process, or measurement specifications.

7.1.5.1.1 *Measurement systems análisis*

The supplier shall evaluate the capability of testing and measurement equipment before or during significant production. A Gauge Repeatability and Reproducibility (Gauge R&R) Study must be conducted following the methodologies established in the latest edition of the AIAG Measurement Systems Analysis (MSA) Manual or in VDA Volume 5 "Capability of Measurement Processes" to determine measurement system variability.

The supplier must ensure compliance with MSA requirements throughout the entire lifecycle of the contracted product, including any changes to the product, process, measurement system, measurement system repairs, or any other changes that may impact the performance of the measurement system.

Grouping of MSA Studies by Product Family or Common Elements:
When applicable, the supplier may carry out MSA studies by product family or common elements across multiple products, provided that the following conditions are met:
✅ The studies apply exclusively to products intended for Baldomero Ventura S.L.U., and may include more than one plant within the group.
✅ There is a documented technical justification demonstrating that the study is representative of all grouped products.
✅ The grouping approach has received formal approval in the PPAP prior to implementation.

7.1.5.2 Measurement traceability

7.1.5.2.1 *Calibration/verification records*

7.1.5.3 Laboratory requirements

7.1.5.3.1 *Internal laboratory*

7.1.5.3.2 *External laboratory*

7.1.6 Organizational knowledge

7.2 Competence

7.2.1 *Competence — supplemental*

7.2.2 *Competence — on-the-job training*

7.2.3 Internal auditor competency

7.2.4 *Second-party auditor competency*

7.3 Awareness

7.3.1 *Awareness — supplemental*

7.3.2 *Employee motivation and empowermen*

7.4 Communication

7.5 Documented information

7.5.1 General

7.5.1.1 *Quality management system documentation*

- The supplier shall comply with all the requirements of the applicable version of IATF 16949, including those set forth in this CSR, integrating them into its Quality Management System (QMS).
- The supplier shall demonstrate compliance with these requirements through a valid certification issued by a certification body recognized and contracted by the IATF.
- Additional Requirement beyond IATF 16949:
  Suppliers without a valid IATF 16949 certification must have an active work plan to obtain certification to the latest version of the standard, unless they have a written exemption approved by the Baldomero Ventura S.L.U..
- For suppliers of raw materials and services, they must, at a minimum, be registered with a recognized accreditation body to the current version of ISO 9001 and comply with the requirements of MAQMSR (Minimum Automotive Quality Management System Requirements for Sub-Tier Suppliers).

7.5.2 Creating and updating

7.5.3 Control of documented information

7.5.3.2.1 *Record retention*

- The record retention period shall begin from the last delivery date of the product — including aftermarket supply — and shall continue for a minimum of 30 years, unless applicable laws require a longer period. This means that all records relevant to the Quality Management System must be preserved for at least 30 years from the last time the product was supplied.
- After 30 years, documents may only be disposed of if a review of the requirements confirms that an extension of the retention period is not necessary.
- If a record is deemed part of a "Forever System" (documentation that must remain available indefinitely), the supplier must include it in a periodic evaluation process to verify:
  ✅ That access to the information is still possible and that records have not been

migrated to obsolete or inaccessible formats.
✅ That the documentation is not deteriorated, illegible, or affected by technological changes in storage systems.
✅ That adequate traceability is maintained and the information continues to meet regulatory and contractual requirements.

- This evaluation must be carried out at a frequency defined by the supplier, based on the risk and criticality of the record.

7.5.3.2.2 *Engineering specifications*

8 Operation

8.1 Operational planning and control

8.1.1 *Operational planning and control — supplemental*

8.1.2 *Confidentiality*

8.2 Requirements for products and services

8.2.1 Customer communication

8.2.1.1 *Customer communication — supplemental*

8.2.2 Determining the requirements for products and services

8.2.2.1 *Determining the requirements for products and services — supplemental*

8.2.3 Review of the requirements for products and services

8.2.3.1.1 *Review of the requirements for products and services — supplemental*

8.2.3.1.2 *Customer-designated special characteristics*

Baldomero Ventura S.L.U. classifies Special Characteristics (see section 8.3.3.3 of IATF 16949) into the following categories:

- **S – Safety/Security**: Product or process characteristic critical to functional safety, product safety, operator safety, cybersecurity, or associated hazards (e.g., hazardous substances, thermal events).
- **R – Regulations**: Product or process characteristic related to legal or regulatory requirements (e.g., type approvals, hazardous materials, environmental regulations, EMC/ESD).
- **F – Form/Fit/Function**: Product or process characteristic critical to the product's function, where non-compliance may result in significant economic damage or risk.

Multiple classification is permitted only for S and R characteristics, with S-Characteristics (safety) holding the highest documentation priority.

8.2.3.1.3 *Organization manufacturing feasibility*

8.2.4 Changes to requirements for products and services

8.3 Design and development of products and services

8.3.1 General

8.3.1.1 *Design and development of products and services — supplemental*

8.3.2 Design and development planning

8.3.2.1 *Design and development planning — supplemental*

8.3.2.2 *Product design skills*

8.3.2.3 *Development of products with embedded software*

8.3.3 Design and development inputs

8.3.3.1 *Product design input*

8.3.3.2 *Manufacturing process design input*

8.3.3.3 *Special characteristics*

The supplier shall ensure that all relevant Special Characteristics are clearly explained, understood, and controlled within its organization and throughout its entire supply chain, ensuring that sub-suppliers also comply with these requirements.

- Special Characteristics shall be identified through the supplier's risk analysis (Product and/or Process FMEA), but may also be determined based on the supplier's own experience and expertise. This implies an additional responsibility in identifying such characteristics beyond what is explicitly defined by the customer or the Baldomero Ventura S.L.U..
- Additionally, suppliers shall follow the specific instruction WI_00_307 which details the applicable symbols, additional requirements, and severity scoring, ensuring standardized control of these elements.

Process Capability of Special Characteristics

- Identified Special Characteristics must be monitored and controlled using appropriate methods, prioritizing stable and mature processes, early detection phases, or error-proofing systems (Poka-Yoke), before resorting to statistical controls such as SPC.
- The supplier shall apply SPC in accordance with the definitions set forth in the AIAG PPAP and SPC manuals, unless otherwise specified by the Baldomero Ventura S.L.U..

- Acceptance criteria:
  - 🔷 For short-term studies: Cmk and Ppk ≥ 2.00
  - 🔷 For long-term process capability: Cpk ≥ 1.67
- If the required capability is not achieved, the supplier must implement mandatory 100% inspection until process compliance is ensured.

Processes with Non-Normal Distribution

For processes with non-normal distribution, the supplier shall:

1 Clearly identify in the PPAP which required processes do not follow a normal distribution.

2 Attempt to transform the data to a suitable distribution using statistical methods such as Box-Cox transformations or others.

3 If transformation is not viable, the Ppk index must be used, with a required value of ≥ 1.67, aligning with the long-term process capability criterion (Cpk).

Processes with Unilateral Specifications

For processes with unilateral specifications (such as surface roughness or geometric tolerances), the use of the Unilateral Capability Index (CpkU) is recommended.

🔷 The recommended acceptance criterion for these processes is CpkU ≥ 2.00, ensuring a stricter level of control due to the absence of a bilateral limit.

🔷 Upon request from the Baldomero Ventura S.L.U., the supplier shall provide specific measurement data and traceability for Special Characteristics, ensuring visibility of process performance.

8.3.4 Design and development controls

8.3.4.1 *Monitoring*

8.3.4.2 *Design and development validation*

8.3.4.3 *Prototype programme*

8.3.4.4 *Product approval process*

- Any deviation from the requirements agreed upon during the product approval process — whether related to product characteristics, process requirements, or documentation — must be explicitly declared in the PSW (Part Submission Warrant).
- The supplier shall:
  - ✅ Clearly identify and document in the PSW all specific points that are not being met in relation to the originally agreed requirements.
  - ✅ Provide a technical justification for the deviation, indicating the potential impact on product or process performance, quality, and conformity.
  - ✅ Ensure traceability of such deviations, linking them to validation evidence and any previously granted concessions.
- Additionally, the default PPAP level shall be Level 3, as defined in the AIAG PPAP Manual, unless a different level is agreed with the Baldomero Ventura S.L.U..

8.3.5 Design and development outputs

8.3.5.1 *Design and development outputs — supplemental*

8.3.5.2 *Manufacturing process design output*

8.3.6 Design and development changes

8.3.6.1 *Design and development changes — supplemental*

8.4 Control of externally provided processes, products and services

8.4.1 General

8.4.1.1 *General — supplemental*

8.4.1.2 Supplier selection process

8.4.1.3 *Customer-directed sources (also known as "Directed—Buy")*

8.4.2 Type and extent of control

8.4.2.1 *Type and extent of control — supplemental*

8.4.2.2 Statutory and regulatory requirements

8.4.2.3 Supplier quality management system development

Baldomero Ventura S.L.U. requires suppliers to ensure and control that all requirements set forth in this CSR are communicated, understood, committed to, and implemented throughout their entire sub-supplier network.

The supplier must notify Baldomero Ventura S.L.U. of any change within the approved supply chain used for manufacturing the Contracted Product and request approval in accordance with the rules established in Chapter 8.5.6 – Change Control.

Baldomero Ventura S.L.U. reserves the right, upon prior notice, to visit, audit, and participate in sub-supplier evaluations concerning their Quality Management Systems, processes, and contracted products, in order to ensure compliance with the required standards.

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Systems, processes, and contracted products, in order to ensure compliance with the required standards.

8.4.2.3.1 *Automotive product-related software or automotive products with embedded software*

8.4.2.4 Supplier monitoring

Baldomero Ventura S.L.U. performs a quarterly evaluation and/or yearly of selected suppliers to monitor their performance in quality, logistics, and systems. This evaluation enables proactive management of risks and continuous supplier improvement.

Scope of Evaluation

The following supplier types are subject to regular performance evaluations:

- **Raw Materials**
- **2nd Operations** (e.g. anodizing, heat treatment)
- **Components**
- **Transport**
- **Calibration**
- **Sorting**
- **Tools**

Responsible Departments

Evaluations are carried out jointly by **Quality**, **Supply Chain**, and **Purchasing** departments, depending on the supplier category.

Evaluation Criteria and Weighting

Main Criteria	**Sub-Criteria**	**Weight**	**Scoring**
Quality Management	ISO 9001, IATF 16949*, ISO 14001	20%	Available / Not Available (0% or Full %)
Logistics Performance	On-time Deliveries	25%	% compliance vs required delivery dates
	Logistic Claims	5%	0–5 claims: 5% / >5 claims: 0%
Product Quality	Quality Claims	30%	0–10 claims: 30% / >10: 0%
	PPMs / NOK Parts	20%	(1 – PPM / PPM Objective) × 100

* IATF 16949 required only for MATERIALS, 2nd OPERATIONS, and COMPONENT suppliers. Others are scored as N/A (full points).

Performance Objectives

Unless otherwise agreed individually with the supplier, the default performance targets are:

- **PPM Objective**: **Lower than the previous calendar year's result**
- **Customer Claims Objective**: **Lower than the previous calendar year's result**
- **On-time Deliveries**: ≥ 100%

➡️ Important Clarification:
If the previous year's result for PPM or customer claims was 0, the target for the current year will remain at 0 — i.e., the supplier must maintain zero defects or zero claims, without the requirement for further reduction.

These targets may be adjusted for strategic suppliers, critical projects, or suppliers under development.

Scoring and Classification

Based on the total score (maximum 100%), suppliers are classified as:

- **A** – Acceptable performance
- **B** – Under observation / improvement required
- **C** – Critical / immediate action required

Suppliers rated B or C will be formally notified and may be subject to additional development or corrective actions as detailed in section 8.4.2.5.

8.4.2.4.1 *Second-party audits*

- Baldomero Ventura S.L.U. requires suppliers to ensure and control that all requirements set forth in this CSR are communicated, understood, committed to, and implemented throughout their entire sub-supplier network.
- The supplier must notify Baldomero Ventura S.L.U. of any change within the approved supply chain used for manufacturing the Contracted Product and request approval in accordance with the rules established in Chapter 8.5.6 – Change Control.
- Baldomero Ventura S.L.U. reserves the right, upon prior notice, to visit, audit, and participate in sub-supplier evaluations concerning their Quality Management Systems, processes, and contracted products, in order to ensure compliance with the required standards.

8.4.2.5 Supplier development

Each year, Baldomero Ventura S.L.U. defines a **Supplier Development List**, agreed upon by the Quality, Purchasing, and Supply Chain departments. The suppliers included in this list may meet one or more of the following criteria:

- Poor performance in previous evaluations, with significant turnover
- Critical part suppliers
- Suppliers with deteriorating or stagnant PPM or delivery performance
- Suppliers requiring specific follow-up or development actions (based on risk or project needs)
- Exceptionally, suppliers may be added mid-year if serious issues arise

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Development Process and Actions

Suppliers included in the development program shall implement an **Action Plan**, which may include:

- **Process audits** to identify improvement areas
- Definition and implementation of a **PDCA-based improvement plan**
- **Follow-up assessments** by Baldomero Ventura S.L.U. teams
- Structured problem-solving using tools like **8D** or **A3D**, as requested

In the event of **repetitive non-conformities or severe quality issues**, Baldomero Ventura S.L.U. may escalate the case to a **Business On Hold** status. This escalation will be:

- **Led by BVEntura Purchasing** regarding business continuity decisions
- **Led by Ventura Quality or Logistics** in resolving the technical root causes

For repeated issues, the second 8D report must also address **why the original problem-solving process failed**. It must evaluate both the **technical root cause** and the **systemic failure in detection or prevention**.

8.4.3 Information for external providers

8.4.3.1 *Information for external providers — supplemental*

8.5 Production and service provision

8.5.1 Control of production and service provision

8.5.1.1 *Control plan*

Reaction plans must be documented and contain the necessary information to ensure a quick and effective response to process deviations.

Each reaction plan shall include:

✅ Identification of potential failure modes, considering both historical and potential failures.

✅ Relevant escalation protocols, clearly defining who must be informed and when, to ensure a structured and hierarchical response.

✅ Risks of incorrect plan implementation, specifying the potential impact on quality, safety, production, and the customer.

✅ Actions required to restore normal conditions, outlining corrective and preventive steps to mitigate the deviation and prevent recurrence.

In the Control Plan, it is not necessary to describe every reaction at each self-control point; however, a clear reference must be made to the specific Reaction Plan document. This reference must be directly linked to the corresponding point, ensuring that the operator or responsible personnel can easily identify which plan to apply in the event of a deviation.

Safe Launch Concept (SLP)

New projects often carry additional risks due to changes in design, processes, materials, logistics, or organization. To minimize the impact of potential issues during the ramp-up phase, **Baldomero Ventura S.L.U. may require the implementation of a Safe Launch Concept (SLP)** depending on the characteristics and criticality of each project.

The need for an SLP and its scope **will be assessed and agreed upon during the initial phases of the project**, as part of the APQP planning process. Not all projects will require an SLP; its application will depend on a risk-based evaluation conducted jointly between the supplier and Baldomero Ventura S.L.U..

The **SLP is Baldomero Ventura S.L.U.'s designation** for an enhanced control phase prior to full series production. Other customers may use different terminology (e.g., GP12, CSL1/2, Early Production Containment), but they all fall within the same conceptual framework: an additional layer of quality protection to safeguard the customer and stabilize the supplier's process.

When an SLP is required, it must include at a minimum:

- **Defined duration**, either in time (weeks) or quantity (number of parts/lots).
- **Type of additional controls**, such as 100% inspection, layered audits, dedicated quality checks, reinforced traceability, or specific error-proofing measures.
- **Closure criteria**, based on objective performance indicators (e.g., defect-free quantity, process capability, audit scores).

- **Method for documentation and tracking**, including checklists, inspection records, and summary reports.

Supplier responsibilities:

✅ Participate in the definition of the SLP during APQP.

✅ Apply the agreed controls consistently throughout the SLP period.

✅ Analyze any non-conformities detected and implement corrective actions.

✅ Provide evidence of control effectiveness for final SLP closure, which must be validated by Baldomero Ventura S.L.U..

The SLP is both a risk containment mechanism and a structured learning phase to ensure robust production before full release. Its correct implementation will be considered a critical factor for successful project industrialization .

8.5.1.2 *Standardised work — operator instructions and visual standards*

- Work instructions must be clear, understandable, and accessible — not necessarily located physically at the workstation, but available for immediate consultation.
- Additionally, they must:
  ✅ Explain the "why" behind key points, enabling the operator to understand their importance and recognize additional failure modes.
  ✅ Identify the most critical risks, whether due to their impact on quality, safety, or actions to be avoided.
  ✅ Be understood by the operator, who should be able to describe, in general terms, the task, its purpose, and the key points without needing to read the instruction directly.
  ✅ Include or reference the Reaction Plan, ensuring the operator has immediate access to the necessary corrective actions in case of deviations.

8.5.1.3 Verification of job set-ups

8.5.1.4 Verification after shutdown

8.5.1.5 Total productive maintenance

8.5.1.6 Management of production tooling and manufacturing, test, inspection tooling and equipment

8.5.1.7 *Production scheduling*

8.5.2 Identification and traceability

8.5.2.1 *Identification and traceability — supplemental*

8.5.3 Property belonging to customers or external providers

8.5.4 Preservation

8.5.4.1 Preservation (Supplemental)

8.5.5 Post-delivery activities

8.5.5.1 ***Feedback of information from service***

8.5.5.2 ***Service agreement with customer***

8.5.6 Control of changes

8.5.6.1 ***Control of changes — supplemental***

- The supplier shall have a documented process in place to control and implement changes affecting the product, product realization, or manufacturing process. Before implementing any change, the supplier must complete the **BVCAL125 Change Risk Assessment** document and submit it to Baldomero Ventura S.L.U. Purchasing for approval, ensuring that potential risks are identified, analyzed, and mitigated.
- Any planned change that deviates from the latest PPF/PPAP approval must be notified to Baldomero Ventura S.L.U. as soon as the supplier becomes aware of its necessity — without waiting for implementation. This early notification allows for timely review and the planning of necessary actions to avoid negative impacts on the supply chain.
- To determine which changes require notification to Baldomero Ventura S.L.U., the supplier shall refer to the **Trigger Matrix from VDA Volume 2** and the scenarios listed in the **AIAG PPAP Manual** related to the part history.
- In addition, depending on the affected end customer, a specific notification deadline must be established to ensure that the change is implemented within the framework of each customer's specific requirements.
- Authorization to ship production material after the implementation of a change requires a new PPF/PPAP approval.

  Note:
  If the supplier fails to notify Baldomero Ventura S.L.U. in a timely manner — despite having prior knowledge of the change with sufficient time to meet the required deadline — the supplier shall bear responsibility for the consequences of such omission, including any economic, business, or contractual impacts arising from the lack of timely notice.

8.5.6.1.1 ***Temporary change of process controls***

8.6 Release of products and services

8.6.1 ***Release of products and services — supplemental***

8.6.2 ***Layout inspection and functional testing***

The supplier shall plan and carry out annual dimensional verification and functional testing to demonstrate continued conformity with engineering levels and expected design performance.

Each individual production process (e.g., additional assembly lines, production cells, multiple mold cavities, multiple tools or fixtures) must be measured and tested by the supplier.

Annual validation must be performed for each contracted product, as specified and documented in the Control Plan. This validation may involve a full PPAP submission or only selected elements of it.

Additional Requirement beyond IATF 16949:

🔷 The supplier must retain all documentation related to the annual requalification and have it available for on-site review by Baldomero Ventura S.L.U. or send it upon request.

🔷 Requalification may be conducted by product family, provided that:

• A prior agreement exists between both parties.

• The family scope is clearly defined and documented, ensuring that grouped products are representative and cover critical process variations.

🔷 If non-conforming results are obtained during the annual validation, the supplier must immediately notify Baldomero Ventura S.L.U..

Change Registration and Approval of Key Documentation:

• Any changes to the Flowchart, FMEA, or Control Plan must be recorded in the change tracking document CAL122.

• Such changes are subject to Baldomero Ventura S.L.U. approval prior to implementation, ensuring compliance with quality and process traceability requirements.

8.6.3 ***Appearance items***

8.6.4 ***Verification and acceptance of conformity of externally provided products and services***

8.6.5 ***Statutory and regulatory conformity***

8.6.6 ***Acceptance criteria***

8.7 Control of nonconforming outputs

8.7.1.1 ***Customer authorization for concesión***

- Concession requests for non-conforming products or processes must be submitted to the receiving Baldomero Ventura S.L.U. locations for review and approval prior to the shipment of the product.
- Concession requests shall be limited to a specific time period or quantity and must be accompanied by a Problem Resolution Report, including the following:

  ✅ A risk analysis in accordance with Chapter 10.2 of IATF 16949, detailing the potential impact on the customer and the supply chain.

  ✅ A return-to-normal production plan, specifying the corrective and preventive actions implemented, along with the estimated date for restoring the standard process.

✅ The method for identifying and segregating affected shipments, ensuring that non-conforming products are clearly differentiated and not mixed with conforming material.

✅ The traceability process, ensuring that deviated products are fully traceable during and after the concession period, including any impact on components, batches, or related processes.

✅ Validation of the effectiveness of the solution, specifying how quality control will be ensured for affected products during the concession period.

- The supplier shall proactively inform Baldomero Ventura S.L.U. of any delays or deviations in the return-to-normal plan and will be required to implement additional controls to minimize the impact on quality and the supply chain.

8.7.1.2 ***Control of nonconforming product — customer-specified process***

8.7.1.3 ***Control of suspect product***

8.7.1.4 ***Control of reworked product***

8.7.1.5 ***Control of repaired product***

8.7.1.6 ***Customer notification***

8.7.1.7 ***Nonconforming product disposition***

9 Performance evaluation

9.1 Monitoring, measurement, analysis and evaluation

9.1.1 General

9.1.1.1 ***Monitoring and measurement of manufacturing processes***

- The supplier shall apply **Reverse FMEA (RFMEA)** as a complement to the Process FMEA (PFMEA), with the objective of:

  ✅ Identifying new potential failure modes in the manufacturing process through a proactive risk-reduction approach.

  ✅ Expanding prevention opportunities and improving the ability to detect nonconformities within the process.

- **Specific conditions for the application of Reverse FMEA:**

  🔷 RFMEA shall be conducted on items identified as high-risk, either due to their criticality in the product/process or due to having been the source of previous nonconformities.

  🔷 The frequency of RFMEA shall be defined based on the level of identified risk, ensuring that processes with higher impact on quality or safety are reviewed more frequently.

9.1.1.2 ***Identification of statistical tools***

9.1.1.3 ***Application of statistical concepts***

9.1.2 Customer satisfaction

9.1.2.1 *Customer satisfaction — supplemental*

9.1.3 Analysis and evaluation

9.1.3.1 *Prioritization*

9.2 Internal audit

9.2.2.1 *Internal audit programme*

9.2.2.2 *Quality management system audit*

9.2.2.3 *Manufacturing process Audit*

- Subcontracted processes must be included within the supplier's audit framework.
- The **VDA 6.3 method** shall be used to perform process audits, which must be conducted by auditors certified in VDA 6.3.
- **AIAG special process assessments (CQI)** must be incorporated into the supplier's audit framework when applicable to the contracted product.

  Additional requirement beyond IATF 16949:

  🔷 Upon request from Baldomero Ventura S.L.U., the supplier shall provide all audit results — including the corresponding documentation and derived action plans — specifically for the products and processes related to Baldomero Ventura S.L.U..

9.2.2.4 *Product audit*

9.3 Management Review

9.3.1.1 *Management review — supplemental*

9.3.2 Management review inputs

9.3.2.1 *Management review inputs — supplemental*

9.3.3 Management review outputs

9.3.3.1 *Management review outputs — supplemental*

10 Improvement

10.1 General

10.2 Nonconformity and corrective action

10.2.3 *Problem-solving*

In the event of an incident, the supplier must submit the analysis and resolution report using the 8D Report CAL068 format. The response deadlines and the methodology to be followed are clearly defined within the CAL068 document.

The supplier may use their own 8D format only if it fully covers all fields and requirements outlined in CAL068, with no omissions.

For incidents that originate directly from the end customer, the customer's specific deadlines and methodologies must be strictly followed. These will be communicated to the supplier at the time of notification by Baldomero Ventura S.L.U..

Escalation and Recurrence Management

In cases of repetitive defects or recurring non-conformities, the supplier may enter a formal escalation process, which may include placement in Business On Hold status. This process will be coordinated by the BVentura Purchasing Department for all matters related to commercial orientation and business continuity, and by the Ventura Quality or Logistics Departments for the technical and operational resolution of the issue.

For complex cases, Baldomero Ventura S.L.U. reserves the right to require the application of an A3D methodology or the development of a custom action plan tailored to the criticality of the issue.

If the same issue recurs, the second occurrence must address not only the technical root cause of the defect but also why the previous problem-solving system failed to prevent recurrence. This analysis is mandatory to ensure structural improvement of the supplier's quality management system.

Validation of the Effectiveness of Actions

To close any 8D report, the supplier is required to confirm the actual effectiveness of the implemented actions. This confirmation must go beyond presenting numerical data and include a clear and reasoned explanation that demonstrates:

- How the supplier has concluded that the problem has been solved.
- Why it is believed that the issue will not reoccur.
- What evidence, testing, verification, or objective data supports this conclusion.

Depending on the quality and substance of this response, the non-conformity may or may not be formally closed. Baldomero Ventura S.L.U. will particularly value the strength of the final analysis as a guarantee of effective recurrence prevention.

10.2.4 *Error-proofing*

10.2.5 ***Warranty management systems***

10.2.6 ***Customer complaints and field failure test analysis***

10.3 Continual improvement

10.3.1 ***Continual improvement — supplemental***

Effective Date

The effective date of this CSR corresponds to the version of the document in force. Any updates or modifications shall apply exclusively to new projects. For existing projects, any modification must be individually agreed upon with the respective suppliers in advance.

CSR Amendments

The present CSR establishes the fundamental requirements that all Baldomero Ventura S.L.U. suppliers must meet. However, under exceptional circumstances, specific points may be amended, provided that a solid technical or managerial justification is presented.

Applicability of Amendments

The possibility of amending certain CSR requirements will depend on the characteristics of each project. The decision regarding which points may be negotiated or adjusted will be at the discretion of the Baldomero Ventura S.L.U. plant managing the project, allowing for a more tailored adaptation to each case's specific needs—without compromising Baldomero Ventura S.L.U.'s overall standards.

Procedure for Requesting an Amendment

To request an amendment, the supplier must:
1- Clearly identify the specific CSR point proposed for amendment.
2- Submit a logical and well-supported justification explaining the need for the amendment.

Baldomero Ventura S.L.U. reserves the right to accept or reject the amendment request after a detailed evaluation, considering the potential impact on quality, safety, and regulatory compliance. The final decision will be formally and reasonably communicated to the supplier.

We appreciate the transparency and collaboration of our suppliers in ensuring that any amendment request aligns with Baldomero Ventura S.L.U.'s standards and expectations.